

Minutes subject to approval at the next meeting

MINUTES OF THE MEETING OF BREEDON PARISH COUNCIL HELD IN THE COMMUNITY CENTRE, BREEDON, ON MONDAY 4TH DECEMBER 2017

17158) Attendances and apologies:

Present: Parish Councillors: S Jones, J Melen, R Morris, D Camp, J Morrison and D Keith.

Clerk: Miss S Lockwood.

One members of the public.

District Councillor D Stevenson.

PC Louise Gravenall and PCSO Nicola Russell.

Roy Bates: Neighbourhood Watch Chairman.

Apologies: County Councillor N Rushton

17159) Code of Conduct - Councillors' Declarations of Interest

RESOLVED: *None.*

17160) To approve the minutes of the previous meeting of the Council

RESOLVED: *The minutes of the meeting held on Monday 2nd November 2017, having been previously circulated, were signed by the Chairman as a true and correct record of that meeting.*

17161) Any matters to be raised with the County Councillor.

RESOLVED: *Signage is required at the junction of the A453 going into the village and the turning towards Tonge/M42, stating the 7.5 tonne restriction. Clerk to contact LCC and Highways England to request these.*

17162) Any matters to be raised with the District Councillor.

RESOLVED: *The Parish Council asked questions about the progress of the Camerons Homes development at Breedon Priory; Cllr Stevenson explained the consultation process.*

Planning was brought forward in the meeting; *David Stevenson explained he would call in the Worthington Lane planning application to a planning committee meeting.*

17163) Police Matters

(a) Police Report

RESOLVED: *The Parish Council reported concerns of HGVs passing through the village to get onto the M42 and that this becoming a major issue, that happens daily! The Parish Council would like to have a formal process for what is required to enforce fines to these drivers/companies. Signage is required at the junction of the A453 going into the village and the turning towards Tonge/M42, stating the 7.5 tonne restriction. Clerk to contact LCC and Highways England to request these.*

Email full details to members. Crimes read out.

CRIME PREVENTION ADVICE:-

"Lock up and light up".

The daylight hours are now reducing as we near the winter months and we would like to remind residents to take steps to reduce the attraction of their properties being in darkness and appearing to be easy targets for burglary. If your property appears occupied then it is less likely to be targeted.

There are a number of devices you can obtain to assist you in keeping your property lit during the hours of darkness such as appliance timers and "fake TV" type devices. Please make use of your home alarm systems and look out for your neighbours. Remember to enter / update your property on www.immobilise.com

Combined NPCC/TISPOL Winter Drink, Drive and Drug Campaign

1st December, 2017 to 1st January, 2018: -

The NPCC Christmas Drink and Drug Driving Campaign will start at 0001 hours on Friday 1st December, 2017 and concludes at 2359 hours on Monday 1st January, 2018. The European TISPOL campaign will run from 11th December 2017 until the 17th December 2017.

Over 200 people were killed in the UK in 2016 as a result of drink related collisions. Despite falls in deaths in the 1980's and 1990's it is clear that many drivers are still ignoring our advice and are putting others at risk by driving whilst under the influence of drink or drugs. Young drivers are now of particular concern and are featuring disproportionately in the 'positive' statistics.

In Leicestershire and Rutland, a significant minority of drivers are still not heeding our advice. This is illustrated by the fact that each month running up to this campaign up to 80 drivers are testing positive in the Force area. This raises significant road safety problems for all road users.

PREVENT:-

**“PREVENT is safeguarding against terrorism,
SAFEGUARDING is everyone's responsibility.”**

Working with partner agencies and neighbouring Parish Councils local key members of the community were invited to attend a PREVENT initiative event which discussed and explained Cyber/Internet Safety/Child Exploitation and the Prevent Duty in detail.

Over 40 attendees saw two presentations by the Local Police Beat Team and NWLDC. The sessions covered Cyber/Internet Safety/Child Exploitation and the Prevent Duty.

This event raised awareness at stopping individuals becoming victims of CSE, Radicalization and Cyber Crime and offered valuable safeguarding interventions to those in need. It also promoted the work within the schools through the plays put on by AlterEgo – “Going to Extremes and Chelsea's Choice” and ensure that as many parents, carers and residents get the chance to access and view this information.

WE'D LIKE TO MEET YOU

We hold regular beat surgeries and engagement events.

Saturday 9th December 1pm – Belton Beat Surgery at Convenience Store

Crime figures

01/11 Burglary Non-Dwelling (attempt – damage to shutters & Doors) - under investigation.

17164) Chairman's Report.

***RESOLVED:** I have little of importance to share with you this evening. There is a procedural issue I would like to raise, it is the matter of the open forum at the beginning of each meeting. It seems that this is not a wholly adequate arrangement so members of the public are having to interrupt proceedings. As a result, I have asked Sam to include another open forum at the end of the agenda so anyone can ask questions or make a point. I would be grateful therefore for this format to be followed in future. I have no wish to appear rude but as you know we have a time deadline for our meetings and this would help to ensure that agenda items are not rushed.*

Next year promises to be both busy and exciting, in the interim I would like to wish you all a very Happy Christmas and a prosperous new year.

17165) Administration & Finance

(a) Clerk's Report.

RESOLVED: CLERK'S ADMINISTRATION REPORT – 4th December 2017.

Prevent Event

The PREVENT initiative event which discussed and explain Cyber/Internet Safety/Child Exploitation and the Prevent Duty in more detail was successful over 40 people in attendance. Hopefully the next time we run it more people will attend.

PSPO

I gathered all the information and evidence together and listed details in date order and sent these through to NWLDC to show the issues we have been experiencing at the Church.

This, along with photographic evidence has proved there is a problem at the Church and I am now working with the ASB officer at NWLDC to get a draft PSPO order in place.

The next stage now is to have a meeting with all those directly involved with the Church road, e.g. Highways, Quarry, Church, Police and Parish Council to discuss ALL appropriate conditions of the order and to make sure we have thought about everything before an official order is put in place.

Once the order has been put in place there is a BIG consultation process required around the order. NWLDC have to do the consultation, however, do need help from Parish Council/Church to make sure they target the right people.

Please keep sending through all photos of evidence or statements and if you think there has been any criminal activity please also, report this through to the Police and obtain a crime number.

(b) To discuss quotations received for works to the trees on the Green and confirm contractor.

RESOLVED: *The Parish Council discussed quotes received and confirm that the contractor for the tree works. on the green, would be Aspen Tree Services. The Clerk to book in the work prior to the nesting season.*

(c) Clerk to provide an update on the progress of the BSS Working Group and the Parish Council to approve the minutes from the recent meeting.

RESOLVED: *Monday 27th November 7pm. Notes confirmed and taken as a true record. (see below) In addition to the notes below questions were raised by the Parish Council; who is taking charge of the stalls and the attendance forms need to state 'no refunds, due to bad weather.'*

1 Attendance and apologies.

RESOLVED: *Clare Phillipson, Helen Hall, Jim Morrison, Samantha Lockwood, Gail Newport, Nigel Page and Paul Yates. Confirmed that the above is now all the members in the Working Group.*

2 To agree to the detail in the PR Plan produced by Gail:

Does the event require a separate website? Or can the Parish Council website be improved and a separate page be added? – Y/N

RESOLVED: *Confirmed to upgrade Parish Council website.*

Separately; are community groups interested in a Facebook page? – Y/N

RESOLVED: *Yes, agreed to set up and independently run.*

To purchase a banner and how many? - Y/N

RESOLVED: *Three banners required advertising the event, including on the entrance gates to the village. The banner will be made as a 'one-off' and the date inserted each year. Also, to cost up a banner to the classic cars.*

Leaflets and posters required? – Y/N?

RESOLVED: Yes. A5 double sided leaflet to be created and inserted into the school bags and the Village Voice.

Adverts in local magazines/papers? – Y/N?

RESOLVED: Yes, to obtain prices. To be inserted closest to the summer term.

To agree to the proposed PR timeline plan? – Y/N?

RESOLVED: The timeline plan, put together by Gail, agreed.

Any idea of cost at present??

RESOLVED: TBC.

3 To discuss and confirm stall charges and the size of each individual stall.

RESOLVED:

Charity/Organisations (i.e. Brownies) Stalls: £10

Commercial Food and Drink: £30

Commercial non-food: £20

Size of stall: 3metresx3metres.

4 To approve draft entry / application forms for Classic Cars / Stalls / Fun Dog Show / Duck Race etc. - including banking for entry fees.

RESOLVED: Sam and Gail to work together to produce the final form.

5 To agree to contact local business'/charities first and give them priority to a stall before promoting the opportunity to others?

RESOLVED: Agreed.

6 All to provide updates on 'Events for the day'

Bouncy Castle/Slide – Clare Phillipson – *details TBC.*

Dog show – Gail Newport – *Vets in Ashby, Woodward's, very happy to be involved. Sponsorship through Volunteers and will donate prizes, in return PA their practice.*

Will need 2 people – a judge and a PR person. £1 per entry.

Police – Samantha Lockwood – *Confirmed to attend – hopefully with car, but cannot guarantee.*

Fire Engine – Simon Jones – *Ask Simon.*

Classic Cars/Diggers etc. (sited on the Fishpools, to be charged at £5per vehicle) – Jim Morrison. – *Agreed – All in hand. Simon to arrange tractors.*

Bands – Debbie Keith and Jim Morrison. – *Confirmed and booked.*

Running race/coconut shy/face painting – School – Clare Phillipson. – *TBC ongoing.*

Hog Roast/Beer stand – Nigel Page. – *TBC Stall on Green – BBQ and Bar.*

Ice Cream Van – Samantha Lockwood - *£30 – Sam to confirm.*

Climbing Wall – Jim Morrison. – *Scout climbing wall happy to attend. However, it is at Coalville in the morning and will not be at our event until 1.30pm. Group decided to go ahead and book the climbing wall – Jim to confirm.*

PA for arena – Samantha Lockwood – *Quote received £150. Sam to confirm the booking.*

WI stand – Tea, coffees, creams teas, Bake Off – Helen Hall – *This is all in hand. There will be cream teas and a 'bake off' on the day. Helen to liaise with Gail for publishing the event.*

PC Tent/Information area/Neighbourhood Watch – *All OK – need to invite the Neighbourhood watch team. Sell programmes for 50p.*

Walk – *Dave Camp and Martin Cooper to arrange the walk, to include the new Heritage Trail.*

Church – Paul Yates. – *Paul to be the contact for the Church arrangements. The Church will hold a short talk, possibly a small guided tour and a short summer service; including singing and music. The Church service to start around 10.30 and finish before 11am.*

Stalls – Priority given to local. – *See above.*

To consider Children's Fancy Dress parade as opening event in arena – *Clare to look into this – agreed a good idea and potentially have a theme for the dressing up. This will be a great use of the arena and gather families down to the Green for the start of the day.*

7 Samantha Lockwood to provide updates on the following:

- a) Find out how we source electricity – LCC/EON – Samantha Lockwood – *TBC.*
- b) Car Parking – School/Quarry. – *TBC.*
- c) Invite a medic team i.e. St Johns Ambulance – Samantha Lockwood. – *Awaiting Quotes for the day.*
- d) Volunteers – TBA. – *Sam to look in to.*
- e) Update on road closure information and whether to go ahead and complete the forms with LCC. – *To go ahead with the road closure order at a set cost of £400.00. Sam to complete and liaise with LCC.*

8 To discuss a 'programme of events' including timings for each item.

RESOLVED: *The events on the Green to start at 11-5pm. This will be discussed at the next meeting in more detail, once group members have had time to digest the information.*

9 To consider and agree a site plan of the Green.

RESOLVED: *All agreed and have a copy of the plan.*

10 To discuss and make comment a draft budget for the event.

RESOLVED: *A rough budget was presented to the group, but this is to be on the next agenda – hopefully with more confirmed costs.*

11 Date for next meeting.

RESOLVED: *Monday 29th January 2018, 7pm at the Hollybush.*

Meeting ended: 20.30.

- (d) **2018 Grass Cutting Season; The future of Parish Council funded 3rd party grass cutting policy is currently under review and at this time LCC will be offering a 12-month extension to the existing arrangement. – Does the Parish Council wish to continue with the agreement?**

RESOLVED: *The Parish Council agreed that it wishes to continue with the existing agreement made by LCC.*

- (e) **Leicestershire Minerals and waste local plan; does the Parish Council wish to make comment?**

RESOLVED: *The Parish Council does NOT wish to make any comments.*

- (f) **Cllr Jones to provide an update regarding the progress on Breedon Heritage Trail Project.**

RESOLVED: *Cllrs Jones and Keith attended a meeting with the supplier at the end of November, in Shrewsbury. Information was provided by the Councillors in order to take the project further and the draft should be ready to view by early December.*

- (g) **Cheques approved:**

Payee	Reason	Cheque No	Amount
S Lockwood	November salary and expenses	101095	£648.77
HMRC	Tax and NI	101096	£177.60
Ann-Marie Topliss	Excel Training	101097	£100.00
T H Heath Contracts LTD	2017 Mowing	101098	£3940.80
Leic & Rutland	Cllr Melen – Play Area Training	101099	£50.00
Playing Fields Assoc			

17166) Local Council and Community Affairs.

- (a) **Flooding - Cllr D Camp to provide a brief update of actions undertaken by The Flood Working Group since the last Parish Council meeting.**

RESOLVED: *Cllr D Camp provided an update on the latest actions undertaken by the Flood Action Group; this included the recently appointed new flood warden; Paul Yates, the reminder of the public meeting due to be held on Wednesday 6th December presented by LCC, to inform the public of its*

findings of the flooding that occurred in June 2016 and that LCC is due to install a flow meter at Worthington Lane, put in place as an 'early indicator'.

- (b) **HGV passing through Breedon; to discuss what action to take in the hope to reduce the current situation.**

RESOLVED: The Parish Council has asked if the Neighbourhood Watch Group could help identify and report the HGV's passing through the villages and 'spread the word' through its contact list. Prior to this though the Clerk needs to write to the Leicestershire Police to find out the exact procedure we need to follow and what information is required.

17167) Planning Applications:

- (a) **Planning Applications: consider and respond to the following:**

17/01688/TPO: Works to 1 no. Horse chestnut (Protected by LCC TPO T15) at The Stables, Tonge Hall Court, Moor Lane, Tonge, Melbourne, Derby, DE73 8HQ. – **NO OBJECTIONS.**

17/00531/FUL: Proposed construction of a staff/tenant/visitor car park for the Pegasus Business Park (372 no. spaces) at Land At Pegasus Business Park, East Midlands Airport, Castle Donington, DE74 2UZ. – **WITHDRAWN.**

17/01515/FULM: Erection of airport gateway logistics centre including parcel sortation and delivery building (Use Class B8) and associated complexes (including security entrance / exit, welfare, plant and control room building, welfare and office building, maintenance and office building, sprinkler tanks and pump house and disposal room); erection of standalone 2-storey office building (Use Class B1(a)); and provision of other supporting facilities including an entrance guard hut, an external vehicle staging area and employee car park at Land At Cargo East North Of Beverley Road, East Midlands Airport, Castle Donington, Derby, DE74 2SA. – **NO OBJECTIONS.**

- (b) **Planning Decisions notified since the previous meeting:**

17/01345/FUL: Erection of a building to serve as six hotel rooms in connection with existing public house at The Bulls Head, Main Street, Wilson, Melbourne, Derby, DE73 8AE. – **PLANNING PERMISSION.**

17/01463/TCA: Works to 4 no. Sycamore trees (Unprotected trees in a Conservation area) at 3 Stud Farm Close, Breedon On The Hill, Derby, DE73 8BP. - **CONSENT TO CARRY OUT WORKS TO TREES IN CONSERVATION AREA.**

17168) Representatives' Reports

- (a) **Cllr Camp to provide updates on the following items: War memorial renovations and Breedon Play Area.**

RESOLVED: War memorial: Cllrs Camp and Morrison met with LCC to give a schedule of renovation works for the war memorial, LCC will also provide a list of contractors they have used before and have agreed they will provide funding up to £2k.

Breedon Play Area: Cllr Camp explained that he was still awaiting a further quote, which was due any day. The next plan is to meet again with the Governors of the school to review the quotes we have received. This is going to be an on-going project.

17169) Correspondence

- (a) **Friday round robin email & LRALC 2017 Newsletter No. 5. – (fwd Cllrs)**

RESOLVED: To receive the information. All available from the Clerk.

OPEN FORUM: Members of the public are welcome at all meetings of the Council and may speak at the invitation of the Chairman:

RESOLVED:

Update NHW:

- The group is not yet approved, officially, by the Police authority.
- So far, the group has 48 members.
- The next committee meeting is 18th December.
- Public meeting due to be held 17th/24th January 2018.
- NHW would like to be apart of BSS.

Update Breedon Hub Facebook Group:

- *Is now LIVE!*
- *40+ followers so far.*
- *Members on Facebook please like the page, as well as the posts.*
- *More content is required.*
- *Heritage Trail information – Cllr Keith to send through details to editor.*
- *Police reports – Police beat team to include the editor in the email list.*

17170) Next meeting will be held on 15th January 2018 at 7pm.

**17171) Other matters/items for future Agendas at the Chairman's discretion
RESOLVED: None.**

Meeting closed 8.45pm

CHAIRPERSON

DATE